## Checklist

## **Skincare Class Checklist**

1	fill out profile cards when arrive and fill trays
2	Satin hands
3	Satin lips
4	move to table - meet the guests (hostess goes last) - they introduce themselves: Ask them to share these four things. 1). Name 2). profession 3). Tell me something you would like to change or enhance about skin instantly and 4). Something super sweet about our hostess.
5	You affirm the hostess (what do you have nice to say about her) with all those affirmations from her guests and present her with her hostess gift wrapped pretty with a note.
6	Strong Opening - follow script. Introduce yourself - your I-story, MK in marketplace, 1st of 3 parties - ultimate facial, advanced color with brushes and Shop till you drop.
7	Why women love MK - Buying mistake drawer - 100% satisfaction guarantee / keep looking up-to-date / try latest products / try before you buy / we are the sponsor for Project Runway.
8	Explain format of class - skincare, perfect foundation shade with undereye corrector and concealer, dash out the door look in less then 5 minutes and then individual consultations. We will be taking before and after shots and giveaways in between!
9	Body of class is next!
10	Use oil-free eye makeup remover
11	skincare application (apply full set) with skinvigorate brush when using cleanser. Hostess always uses the brush.
12	before picture - take a selfie and send to you. Or you can take
13	referral game while skincare in soaking in. First guest to get to 10 names get a prize. Everyone who gives you at least 10 names and numbers gets a prize.
14	hostess extravaganza - pass out sheet and unveil all your products in bag
15	undereye corrector and then concealer - apply in that order on one eye only and look. SEE the difference and then apply the same on the other eye.
16	Foundation shade apply with primer and mineral foundation brush.
17	Apply 2 cream eye shadows with cream eye brush
18	mascara
19	bronzer
20	lip gloss - shade or shades are up to you
21	after PICTURE! Take a selfie and send to you or you can take
22	Compliment time - go around the table. Ask what do we like about her look? Affirm her with guests. Ask her what she liked from satin lips to the skincare all the way down to lip gloss.
23	Pink Cadlillac Roll-up collection sheet pass out and romance the bag!
24	Pass out MK marketing plan with beauty agreement and share the opportunity. Play a game.
25	individual close - at a separate location in house. Follow the sheet and place bag on their lap.

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